

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE STONEGATE VILLAGE METROPOLITAN DISTRICT HELD JANUARY 20, 2016

A regular meeting of the Board of Directors of the Stonegate Village Metropolitan District was held on Wednesday, January 20, 2016, at the Stonegate Community Center, 10326 Stonegate Parkway in Parker, Colorado at 5:30 p.m.

ATTENDANCE: Present were Directors:

Lisa Hyvonen
Greg Sanford
Roger Husbands
Steve Olson
Mary Sanner

Also in attendance were:

Matthew R. Dalton, Esq.; Spencer Fane
John Simmons, CPA; Simmons and Wheeler
Ger Whelan; Colorado Water Systems
Adam Monchak; TST Engineering
Ron Lambert, P.E.; Mulhern MRE
Becky Siskowski; Verizon Representative
Charles Wenger; Colorado Landscape Services & Facilities Manager
Bob Cole, Esq.; Collins Cockrel and Cole
Sue Blair; Community Resource Services of Colorado, LLC

**CALL TO
ORDER:**

The meeting was called to order at 5:35 p.m. by Director Hyvonen.

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST:**

Directors Hyvonen, Sanford, Husbands, Olson, and Sanner declared that they have no conflicts of interest and District General Counsel stated that the required disclosure statements have been filed.

**APPROVAL OF
AGENDA:**

Director Hyvonen requested that "Discussion Regarding Election of Officers" be added to the agenda as Item X-G. Upon motion duly made, seconded and unanimously carried, the agenda was approved as amended.

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PUBLIC

COMMENT:

No members of the general public were in attendance.

EXECUTIVE SESSION:

Director Hyvonen moved that the Board enter into an Executive Session, under C.R.S. Section 402(4)(b) and (e) to develop negotiating positions, strategy, or instruct negotiators, and to consult with legal counsel. Upon a second by Director Olson, a vote was taken and the motion carried unanimously. At 5:47 p.m. the room was cleared the Executive Session began.

At 6:14 p.m., the Board of Directors closed their Executive Session and reconvened into general session.

ELECTION OF OFFICERS:

The Board requested that the Election of Officers be added to the February agenda.

STAFF REPORTS:

Pool Maintenance: Director Roger reported that pool water was drained from the pool deck and into the park. After discussion, Director Husbands moved that the Board impose a \$1,000 penalty if this happens again, with said penalty doubling with each offense. Upon second by Director Olson, vote was taken and motion carried unanimously. This provision will be added to the 2016 pool contract with MPM.

Utility Operations: Ger Whelan briefed the Board on District water and waste water operations.

- Wastewater treatment plant construction scheduled for completion in mid-April
- Chloramines conversion project complete in April. Informational flyers will be placed in the utility bills being mailed the end of February and March. In addition, an article will be posted on the District's website.

Landscape Maintenance: Mr. Wenger reported that the trailer in the parking lot will be moved prior to the pool opening. There are some lights out in the parking lot. Excalibur Electric has replaced them in the past and will be called out in late March to replace light bulbs. Mr. Wenger reported that the District has been receiving complaints regarding snow removal. Ms. Blair will send a letter to Keesen with specific complaints for work that needs to be completed by the weekend.

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District Communications: The Board expressed that the website looks very good and thanked Mr. Williams for his assistance.

WISE Pipeline: Adam Monchak reported that they will be bidding the project in February, awarding the contract in March to begin construction in early April. It is anticipated that the project will be completed in September, with WISE water being deliverable in November of 2016.

Master Plan: The draft master plan will be completed within the next few weeks. It will be presented to the Board and a future work session will be scheduled for a detailed review. The Board would like the work session scheduled before a regularly scheduled Board meeting.

CONSENT AGENDA:

All matters listed on the Consent Agenda are considered routine by the Board and will be enacted with one (1) motion. Director Olson moved to approve the Consent Agenda as presented. Upon a second by Director Hyvonen, a vote was taken and the motion carried unanimously.

FINANCIAL ITEMS:

Claims for Payment: Mr. Simmons reviewed the claims presented for payment represented by checks #15242-#15308 totaling \$875,949.09. Director Hyvonen moved that the Board approve the claims for payment as presented. Upon second by Director Sanner, vote was taken and motion carried unanimously.

Financial Statements: Mr. Simmons reviewed the financial and cash position statements for the period ending December 31, 2015, along with a "Financial Highlights" report that he prepared and supplied to the Directors. Director Olson moved that the financial statements be approved as presented. Upon second by Director Sanner, a vote was taken and the motion carried unanimously.

OLD BUSINESS:

Verizon Wireless Cellular Tower Proposal: Becky Siskowski reviewed plans for installation of the cellular tower. Director Sanner requested that a meeting be scheduled on site with the surveyor to determine the location of the site. The map presented did not accurately reflect the sites, and there were many concerns with the locations of the two proposed sites, the height and material of the fence, etc. Ms. Blair will coordinate an on-site meeting with the Board and the surveyor.

NEW BUSINESS:

Colorado Water Systems Contract: Director Olson moved that the Board approve the 2016 Agreement for water and wastewater operations with

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Colorado Water Systems. Upon second by Director Sanner, vote was taken and motion carried unanimously.

General Engineering Services Contract with Mulhern MRE: Director Olson moved that the Board approve the 2016 general engineering services contract with Mulhern MRE. Upon second by Director Sanford, vote was taken and motion carried unanimously.

Inspectors Fees: Director Husbands recommended that the Board consider charging non-profit organizations the \$15.00 inspection fee to help offset the \$9,000 annual expense to the District. Director Olson moved that non-profit organizations be charged the \$15.00 inspection fee effective immediately. Upon second by Director Sanford, vote was taken and motion carried unanimously.

Janitorial Services: The Board requested that Ms. Blair obtained proposals for janitorial services for consideration by the Board.

Future Water Rates and Park and Recreation Fees: This discussion was tabled to a future meeting of the Board.

Fees/Rate Schedule for Activity and Community Center Use: This discussion was tabled to a future meeting of the Board.

ATTORNEY'S ITEMS:

Purchase/Condemnation of Easements for the WISE Pipeline: Mr. Dalton requested that the Board adopt a resolution of necessity for the purchase or condemnation of easements required for the WISE pipeline. Director Olson moved that the Board approve said resolution. Upon second by Director Sanford, vote was taken and motion carried unanimously.

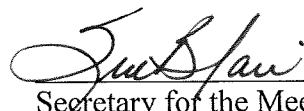
MANAGER'S ITEMS:

Look Ahead Schedule: Ms. Blair reviewed the District's Look Ahead Schedule with the Directors.

ADJOURNMENT:

There being no further business for the Board's consideration, Director Olson moved that the Board adjourn the meeting at 8:30 p.m. Upon second by Director Husbands, a vote was taken and motion carried unanimously.

Respectfully submitted,


Secretary for the Meeting