

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE STONEGATE VILLAGE METROPOLITAN DISTRICT HELD JANUARY 17th, 2018

A regular meeting of the Board of Directors of the Stonegate Village Metropolitan District was held on Wednesday, January 17th, 2018, at the Stonegate Community Center, 10326 Stonegate Parkway in Parker, Colorado at 5:30 p.m.

**ATTENDANCE:** Present were Directors:

Greg Sanford  
Matt Wess  
Lori White  
Eric Jensen

Director Hyvonen's absence was excused

Also in attendance were:

Ron Fano, Esq.; Spencer Fane  
Paul Dannels; Interim District Manager  
Sarah Sjobakken; Asst. District Manager  
Charles Wenger; Landscape Manager  
Jaylene Jones; Front Range Recreation  
Eli Schlagel; Front Range Recreation  
Don Scadden; APCS  
Marie Marsalisi; Simmons & Wheeler, P.C.  
Bill Goetz; TST Engineering  
Scott Barnett; Mulhern M.R.E.  
Laverne Wilaby; Resident  
Raymond Valdez; Resident  
Karen Pratt; Resident

**CALL TO  
ORDER:**

The meeting was called to order at 5:30 p.m. by Director Sanford.

**DISCLOSURE  
OF POTENTIAL  
CONFLICTS OF  
INTEREST:**

Directors Sanford, Wess, White and Jensen declared that they have no conflicts of interest.

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### APPROVAL OF AGENDA:

Director Sanford moved that the agenda be approved. Upon motion duly made, seconded by Director White, and unanimously carried, the agenda was approved as presented.

### APPROVAL OF PAST MEETING MINUTES

Director Wess moved that the meeting minutes from the regular meeting held November 15<sup>th</sup>, 2017 and the meeting minutes from the special meeting held on December 6<sup>th</sup>, 2017 be approved. Upon motion duly made, seconded by Director Jensen, and unanimously carried, the minutes were approved.

### PUBLIC COMMENT:

Resident Raymond Valdez was present to discuss the temporary lattice fence he installed as an addition to the District fence that separates his yard from the open space. He provided a written letter that was submitted to the Board. Discussion ensued regarding the fence and dogs off leash in the gulch. Resident Laverne Wilaby was also present to discuss the dogs off leash in the gulch. Discussion included animal control, the need to feel safe while walking her dogs, leash laws and the hopes that the gulch does not become a “dog park”. Director Sanford explained the difference between the HOA and the Metro District. After discussion ended, the Board and Mr. Valdez agreed that he would remove the lattice and install some other type of fencing for his dogs prior to the next regular monthly Board meeting on February 21, 2018. The Board agreed to install signs in the gulch reminding residents of the leash law.

Resident Karen Pratt was present to get an update on the prairie dogs behind Filing 21. Director Sanford noted that staff was moving forward and continuing to work with a professional company to have this completed.

Residents Glen Hathaway and Michael Phillips submitted a letter to the Board regarding removal of the cottonwood trees and tree replacement behind their homes. Director Sanford asked Landscape Manager Charlie Wenger to reach out and contact them directly about the types, placement and timing of replacements.

### OLD BUSINESS:

District Prairie Dogs: Don Scadden from *Animal Pest Control Services* was present to update the Board on his findings of the prairie dog populations in the District. He discussed the timing of the burrowing owl and the types of removal his company uses.

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Cottonwood Tree Removal: The Board reviewed photos of the 3 cottonwoods that were removed from the gulch behind homes on Parkside Drive. The two residents most affected submitted a letter to the Board which was addressed in Public Comment.

Verizon Update: The Board reviewed photos of a proposed cupola site on the top of the pool maintenance building. Discussion ensued regarding a possible site on top of the east side of the Community Center building. No further communication has been received from Verizon.

Approval of 2018 Rules and Regulations: Scott Barnett from Mulhern MRE presented the 2018 Rules and Regulations for approval. Director Sanford made a motion to approve the 2018 Rules and Regulations as finalized and dated January 2018. Director White seconded the motion and it was unanimously approved.

### NEW BUSINESS

2018 SVMD Pool Contract: Jaylene Jones and Eli Schlagel were present from *Front Range Recreation* to introduce themselves to the Board. Ms. Jones thanked the Board for the contract and general discussion ensued regarding management, maintenance and looking forward to the summer season.

Chambers Fencing: The Board reviewed photos of the newly installed fencing along Chambers and Winterflower. They thanked Mr. Wenger for the efficiency and professionalism with which it was constructed.

Cul-De-Sac Traffic Island Enhancements: Staff presented bid from *Anderson Greenscapes* on the 8 islands. Discussion ensued and the Board agreed that they would like the islands to maintain the look and quality that residents of Stonegate have come to expect. The Board asked Staff to obtain an additional bid for this project.

Annual Color/Summer Flowers and Maintenance: Staff presented bids from *Bright View Landscape Services* and *Keesen* for the 2018 Annual Color. Discussion ensued regarding the flowers in the District and their quality and maintenance. The Board chose to utilize *Keesen's* services for the Annual 2018 Color.

### DISTRICT REPORTS

District Update: Sarah Sjobakken included her report in the Board Packet and discussed ongoing office administration, billing, water supply and distribution happenings.

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Pine Grove elementary asked permission to hold the 6<sup>th</sup> grade end of school year party at the pool prior to the pool opening for the season. Director Sanford made a motion to approve the Pine Grove Elementary 6<sup>th</sup> Grade Pool Party on May 24<sup>th</sup>, 2018. Director Jensen seconded the motion and it was unanimously approved.

Staff will work with Front Range Recreation to add recycling bins at the pool.

District Engineering: Scott Barnett was present to report on District engineering by *Mulhern MRE*. He went over the report included in the Board packet, highlighting development reviews. Bill Goetz was present to report on District Engineering by *TST Infrastructure, LLC*. He went over the report included in the Board packet, highlighting District Master Plan projects.

Utility Operations: A report from Ger Whelan from *Colorado Water Systems* on water and wastewater operations was given. Monthly pumping and well charts were reviewed.

Landscape Maintenance: Charles Wenger included his report in the Board packet and discussed ongoing monthly irrigation, parks, rec and landscape happenings. Highlights included turf maintenance, trees, Keesen monthly operations and pool maintenance.

### FINANCIAL ITEMS:

Audit Engagement Letter of Intent: Marie Marsalisi from *Simmons and Wheeler P.C.* updated the Board that they will have updated information at the February 2018 Board meeting.

Financial Statements: The November 2017 and the December 2017 Financials were presented to the Board for review. After review and discussion, Director Sanford made a motion to accept the November 2017 and the December 2017 Financials. Director White seconded the motion and, upon vote, they were unanimously approved.

Claims for Payment: The claims presented for payment dated November 30, 2017 and December 31, 2017. Director Sanford moved that the Board approve the claims for payment as presented. Upon second by Director White, vote was taken and motion carried unanimously.

### EXECUTIVE SESSION:

Under C.R.S. 24-6-402(4)(b)

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**ADJOURNMENT** There being no further business for the Board's consideration, Director Sanford moved that the Board adjourn the meeting at 8:27 p.m. Upon second by Director Jensen, a vote was taken and motion carried unanimously.

Respectfully submitted,



Secretary for the Meeting