

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
STONEGATE VILLAGE METROPOLITAN DISTRICT
HELD
FEBRUARY 21, 2018**

A regular meeting of the Board of Directors of the Stonegate Village Metropolitan District was held on Wednesday, February 21, 2018, at the Stonegate Community Center, 10326 Stonegate Parkway in Parker, Colorado at 5:30 p.m.

ATTENDANCE: Present were Directors:
Greg Sanford
Matt Wess
Lori White
Eric Jensen
Lisa Hyvonen

Also in attendance were:
Matt Dalton, Esq.; Spencer Fane
John Simmons; Simmons & Wheeler, P.C.
Mark Carlson; T. Charles Wilson
Paul Dannels; Interim District Manager
Sarah Sjobakken; Asst. District Manager
Charles Wenger; Landscape Manager
Marie Marsalisi; Simmons & Wheeler, P.C.
Bill Goetz; TST Engineering
Scott Barnett; Mulhern M.R.E., Inc.
Ger Whelan; Colorado Water Systems

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Director Sanford.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST: Directors Sanford, Wess, White, Jensen and Hyvonen declared that they have no conflicts of interest.

APPROVAL OF AGENDA: Director Sanford moved that the agenda be amended to include District Insurance Policy Presentation under New Business. Upon motion duly made, seconded by Director White, and unanimously carried, the agenda was approved as amended.

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**APPROVAL OF
PAST MEETING
MINUTES**

Director Wess moved that the meeting minutes from the regular meeting held January 21, 2018 be approved. Upon motion duly made, seconded by Director Jensen, and unanimously carried, the minutes were approved.

**PUBLIC
COMMENT:**

There was no Public Comment.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

District Insurance Policy: Mark Carlson from T.Charles Wilson presented the Board with District's insurance policy. He suggested that District review some of the limits and deductibles. Staff will work with him and present at the next meeting.

Hatches on Water Tanks: Ger Whelan from Colorado Water System presented the Board with the information from Cross Diamond Electric, Inc. for replacements of the water tank hatches at the water treatment plant. Discussion ensued regarding the CDPHE Safe Drinking Water Program Policy and the storage tank rule. The new hatches will be Bilco brand with alarms.

Amendment to 2018 Rules and Regulations Regarding Sample Stations: Scott Barnett from Mulhern MRE, Inc. addressed the Board with information regarding the need for new developments to provide yard hydrant sampling stations within the District. Director Sanford made a motion to add the following Amendment 1 to the District Rules and Regulations as Adopted January 17, 2018, adding a new Section 3.2.3. "In an effort to assist the District in adherence to the requirements of the *Drinking Water Monitoring Program as well as other Programs administered by Colorado Department of Public Health and Environment and the federal government, the District requires that there be installed external water sampling stations of a design, location and configuration determined by the Engineer, at Developer's and Customer's expense, with the construction or reconstruction of every new residential or commercial property. The Engineer will dictate the location and quantity through the standard review process.* Upon second by Director Jensen, a vote was taken and motion carried unanimously.

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DISTRICT REPORTS

District Management: Sarah Sjobakken included her report in the Board Packet and discussed ongoing office administration, billing, water supply and distribution happenings. General discussion ensued regarding day-to-day operations. Staff will add an additional line in the Lead and Copper results addressing the copper results. Community center reservations are going well and we are able to accommodate residents by offering alternative dates or adding them to a waiting list if needed. District communication continues with articles in the Stonegate Messenger, Facebook and website.

District Engineering:

Scott Barnett was present to report on District engineering by *Mulhern MRE, Inc.* He went over the report included in the Board packet, highlighting development reviews. Highlights included a pre-design meeting with Infinity Land Consultants on February 6th regarding Rebarre in Compark; a pre-construction meeting for Compark Filing 11; and review of the third set of construction drawings for Stonegate Filing 22, Amendment No. 6.

Bill Goetz was present to report on District Engineering by *TST Infrastructure, LLC.* He went over the report included in the Board packet, highlighting District Master Plan projects of the Challenger Lift Station Upgrades, E470/Jordan Rd. Interceptor, Water Treatment Plant Drain Line Repair, Booster Pump Air Conditioning and Kennemere Pipeline Replacement. An evaluation of the Headworks Building needs to be added to the Master Plan.

Utility Operations: A report from Ger Whelan from *Colorado Water Systems* on water and wastewater operations was given. Monthly pumping and well charts were reviewed. The Hach 5500 chlorinator has been ordered and needs to be installed. Currently they are doing a daily grab sample at the vault. Wise water continues to come in to the system and adjustments are being made to the water treatment plant to accommodate. Well maintenance has begun on the KA 18 well.

Landscape Maintenance: Charles Wenger included his report in the Board packet and discussed ongoing monthly irrigation, parks, rec and landscape happenings. Highlights included turf maintenance, trees, Keesen monthly operations and pool maintenance. The Community Center parking lot will be re-stripped and crack sealed this spring. Ongoing snow removal continues to go well. Ongoing pool maintenance includes building painting, cleaning and rehab.

EXECUTIVE SESSION:

Under C.R.S. 24-6-402(4)(b)

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FINANCIAL ITEMS:

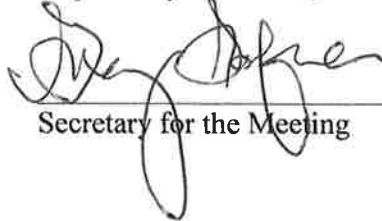
2017 Auditor Engagement: John Simmons from Simmons and Wheeler, P.C., presented the Board with proposals from STRATAGEM, Crady, Puca & Associates and Barnes Griggs and Associates, PC for 2017 Audit services. After discussion, Director Sanford made a motion to engage STRATAGEM Certified Public Accountants as the 2017 Auditor. Upon second by Director Jensen, a vote was taken and motion carried unanimously

Financial Statements: The January 2018 Financials were presented to the Board for review. After review and discussion, Director Sanford made a motion to accept the January 2018 Financials. Director White seconded the motion and, upon vote, they were unanimously approved.

Claims for Payment: The claims presented for payment dated January 31, 2018. Director Sanford moved that the Board approve the claims for payment as presented. Upon second by Director White, vote was taken and motion carried unanimously.

ADJOURNMENT There being no further business for the Board's consideration, Director Sanford moved that the Board adjourn the meeting at 8:02 p.m. Upon second by Director Jensen, a vote was taken and motion carried unanimously.

Respectfully submitted,



Secretary for the Meeting